



**Laura Pearce**  
Headteacher

Wednesday 26<sup>th</sup> February 2020

Dear Parents,

**Parent Consultations – Reception, Year 2, Year 4 and Year 6**  
**Tuesday 17<sup>th</sup> March**

We would like to invite **you and your child** to our Parent Consultation meetings on **Tuesday 17<sup>th</sup> March**. The teachers will be available for appointments between 2pm and 7pm. This is an opportunity to discuss your child's progress, and for any concerns to be raised which either you or the teacher may have. You will also be asked to sign the home school agreement with your child.

Each appointment will be approximately 10 minutes long. If you have a particular problem or any worries, which you think might need a longer consultation, please make another appointment with your child's teacher. School will finish at the normal time of 3.15, however if your child's appointment is before this time then your child will be collected from class and may leave after your appointment.

Please complete the reply slip below, so we can offer you the most convenient time. It would help us a great deal if you could tick more than one time slot. The teachers will ensure that if you have two or more children in different classes who also have their parent consultation on this day, appropriate times will be allocated. If you are unable to attend on this date, please contact your child's teacher individually.

Please return the attached form to school by **Wednesday 4<sup>th</sup> March**. **Your child's teacher will send you an appointment slip giving you an exact appointment time.** We look forward to seeing you all.

Yours sincerely,

**Melanie Bowman**

Acting Headteacher

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**Parent Consultations – Tuesday 17<sup>th</sup> March**

Child's Name: ..... Class: .....

I would like an appointment as near as possible to the following times: (Please tick as many as you can)

Time	Please tick next to preferred time slot	Time	Please tick next to preferred time slot
2pm – 2.30pm		4.30pm – 5pm	
2.30pm – 3pm		5pm – 5.30pm	
3pm – 3.30pm		5.30pm – 6pm	
3.30pm – 4pm		6pm – 6.30pm	
4pm – 4.30pm		6.30-7pm	

Signed: ..... Brother/Sister's Name: .....

**W:** [www.hazelbury-primary-school.co.uk](http://www.hazelbury-primary-school.co.uk)

**A:** Haselbury Road, Edmonton, London N9 9TT **T:** 020 8807 3140