

Hazelbury Primary School



Laura Pearce
Headteacher

13th March 2020

Dear Parents,

I would like to give you an update on our Coronavirus procedures following the various correspondence that you have already received from us. **We would like to stress that we have no confirmed cases of COVID-19 in the school.** If there is a confirmed outbreak, you will be informed immediately and we will follow advice from Public Health England regarding the action that we need to take.

As it stands we have the following procedures in place:

- All children have been taught about the importance of personal hygiene and how to wash their hands properly. Children wash their hands: first thing in the morning, after break, before and after lunch and at the end of the day. We also wash our hands if we are having a snack or have been outside for PE.
- Children have been reminded to always use a tissue to blow their nose and have been taught – *Catch it, Bin it, Kill it*. They have also been shown what to do if they do not have a tissue and the importance of covering their mouth if they cough.
- Cleaning staff have been briefed about the enhanced cleaning measures required at this time.
- Teaching and support staff have been asked to take care to clean areas such as door handles and tables. Extra supplies of cleaning products and tissues have been purchased and distributed to each class.
- Children are taught the importance of regularly drinking water.
- All visitors to the school are asked to regularly sanitise their hands.

Any pupil or member of staff who has come into contact with somebody who has been **confirmed** with COVID-19 will be sent home and asked to self-isolate and call 111 for further advice. In the event of a confirmed or suspected case within school, please be assured that we have procedures in place to respond to this issue.

We are now implementing the following Government guidance in that any adult or child displaying the following symptoms must stay at home for a period of 7 days. We must adhere to these guidelines.

- **new continuous cough and/or**
- **high temperature**

W: www.hazelbury-primary-school.co.uk

A: Hazelbury Road, Edmonton, London N9 9TT **T:** 020 8807 3140

Please follow link below for full Government guidance

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-people-with-confirmed-or-possible-coronavirus-covid-19-infection>

In the worst case scenario, were schools are asked to shut for any length of time, staff would provide learning packs online through the school website. If this does become necessary parents would be informed of where to find them.

Regarding school trips, decisions concerning these are being reviewed on a day to day basis and are made on the advice from the particular venue, advice from Public Health England and our own thoughts on the matter. We will always keep you informed of any decisions taken.

You will have also received a letter from ourselves explaining that Parents Consultations have been postponed. We will be in touch regarding the rearrangement of these.

The DfE have launched a new helpline to answer questions about COVID-19 related to education. Staff, parents and young people can contact the helpline as follows: Phone: 0800 046 8687 Email: DfE.coronavirushelpline@education.gov.uk Opening hours: 8am to 6pm (Monday to Friday)

This letter is not intended to cause any alarm or undue worry, it is purely to give you the confidence that we are taking the necessary steps and are ready to do all we can to keep the children and whole school community safe. Once again, as always, thank you for your calm and considered response to this situation. We will of course keep you up to date with any news or information that needs to be shared.

Kind Regards

Mel Bowman

Acting Headteacher